



Thursday 19<sup>th</sup> March 2020

Dear parents/carers,

**Re: Coronavirus update – school closure to most pupils**

Following on from my last update, I am writing to let you know that **we have now been instructed to close the school to almost all children after this Friday until further notice.**

As advised by the government, we will do all we can to stay open for the children of key workers (e.g. NHS staff, police, others in frontline services) and children with certain needs.

The parents/carers of all children who fall into other categories announced by the Government last night have been notified separately. If you feel your child falls into one of the categories below but you have not received a letter please contact us at [admin@olovrc.com](mailto:admin@olovrc.com) or call the office on 020 8575 5344

- Has an EHCP (statement) of SEN need – and any siblings of that child
- Is entitled to Free School Meals (other than universal free school meals)
- Is a looked after or previously looked after child
- Parents work for the armed forces
- Your family is being supported by an outside agency.

It would help us if you could let us know if you are a key worker (I am sorry but we have not been given a formal list of these roles) and that you intend to send your children to school.

Please contact the school via email at; [admin@olovrc.com](mailto:admin@olovrc.com) letting us know your name, your job title, the name of your children and the classes they are in. This will enable us to plan for the coming weeks.

We will continue to provide breakfast club and after school club until further notice.

**All other children will need to stay at home, so we ask that you do not send your child into school from Monday onwards.**

Please note that this is a national closure – as you may have heard in the news – so while it is a challenging situation, we are not alone. We'll re-open fully as soon as we can and will let you know when this is by email and text. We will post any updates on our website.

**What we'll continue doing while your child is at home**

Your child's learning is of course important to us, so we'll continue to help your child to learn.

We are putting together packs of learning for your children which will include some of the following; reading books, worksheets, texts books, home learning books and an additional exercise book to record their learning.

Please check the website; Parent Information/ Learning Zone, for Home Learning activities for you to do with your children while they are away from school. There is a folder for each year group. We will update these after Easter if we are unable to return to a normal working day. These will be posted tomorrow.

We have put in **BOLD** text the activities that are compulsory. All other activities are optional.

## **COMMUNICATION WITH THE SCHOOL**

Please contact the school via the admin e-mail: [admin@olovrc.com](mailto:admin@olovrc.com). This will be checked every weekday while the school is closed. **PLEASE NOTE THAT WE CAN ONLY RESPOND TO URGENT E-MAILS**. Therefore, please ensure you read any updates in the Parent Information and any texts you receive, this will help us manage the volume of our enquiries.

### **ILLNESS**

If you or your child feels ill and you want to know what to do next, please use [NHS 111 online](#)

### **FAMILY CIRCUMSTANCES**

Please keep us updated with any information about your child or family that the school might need to know about. We would like to support children on their return so please let us know how we can help. If your matter is confidential then please mark the e-mail CONFIDENTIAL.

### **CHILD PROTECTION**

If you are concerned about the welfare of any Our Lady of the Visitation child, then please e-mail the school for the 'Attention of Ms Coll'. If the concerns are of a more serious nature, then please inform the Ealing Social Services or police directly.

### **TAKING YOUR CHILDREN ABROAD**

At the moment, the government has advised against all travel to other countries. It is expected that this will be enforced in the near future. During the school closure, we do not advise any travel outside of the UK. If for any reason, you leave the country, you must let the school know.

Thank you again for your continued support, and we will be in touch with more information when we can



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