



Friday 26<sup>th</sup> February 2021

Dear Parents/Carers,

I hope this letter finds you well. I am sure for the vast majority of you the Prime Minister's announcement that all children could return to school on 8<sup>th</sup> March was a great relief. I also understand that for some of you this may cause concerns and anxiety about your child's safety. I would like to re-assure you that the school will do everything it can to limit the risks to everyone in the school community. Although we had to isolate many bubbles in the last half term very few children actually caught the virus and those that did had very mild symptoms, a light cough and temperature at the most.

However adults who have had the virus have had much more severe symptoms and it is therefore essential that we continue to follow government guidance so that our school remains a safe place for everyone, parents/carers and staff.

The following **MUST** be adhered to:

- You **MUST** use the one way system through the Visitation car park only. Anyone accessing the school gate from the Cardinal Wiseman car park will be asked to walk around the entire one way system. This is to prevent congestion.
- You **MUST** keep at least a 2m distance from other parents when queueing up to drop off or pick up your child/ren
- **DO NOT** pass parents and children who are in the queue so that you can stand with a friend. It is important that the queueing system is orderly and fair.
- Only one adult is permitted to drop off or pick up a child/ren in any one family. This does not have to be the same adult every day but the adult should be known to the school.
- You **MUST** wear a mask unless you are exempt from doing so. If you are exempt you need to notify the school before 8<sup>th</sup> March so that you will not be challenged by a member of staff every day.
- If you do not wear a mask you will not be able to access the school site at the end of the day. You will be asked to wait outside the school gate until all children have been picked up and then your child/ren will be brought to you.
- You **MUST** notify the school if you or your child has symptoms and keep your child at home until you have received the results of a test
- The entire household **MUST** isolate if anyone in the household has symptoms or a positive test
- You **MUST** (where possible) stick to your allotted drop off and pick up time to avoid congestion and enable social distancing
- If you are having difficulties picking up your child before 3.30pm please just let your class teacher know and we will do what we can to help.
- The staggered times are for your safety. Please keep to your allotted time.
- If you are collecting siblings please come for the later time slot.

### **Staggered Start**

Nursery AM - 8.40am – 11.40am  
Year 6 and Year 5 – 8.40am  
Year 4 and Year 3 – 8.45am  
Year 2, Year 1 and Reception – 8.50am

### **Staggered Finish**

Nursery PM - 12.40pm – 3.40pm  
Reception, Year 1 and 2 – 3.10pm  
Year 3 and 4 - 3.20pm  
Year 5 and 6 – 3.30pm

**It is essential that all children return to school on 8<sup>th</sup> March** unless you have been advised, by a medical practitioner, to keep them at home. The children have missed out on some aspects of their education, their friendships and their routine. It is important that these are re-established again. The school will follow the attendance policy if children do not return.

We will communicate with you regularly about what we are doing in school. It is important that if you have any concerns you should contact the school so that we can support you in every way possible.

### **CLEANING**

The school is cleaned thoroughly at the end of the day and the children have developed good habits for cleaning their area. Additional cleaning materials have been purchased so that we can continue to regularly clean the environment throughout the day. Additional hand washing soap has been bought and children will be washing their hands frequently throughout the day. Hand sanitiser is available in every classroom as are covered bins for tissues and wipes. We will be continuing to raise pupil awareness about procedures to limit the spread of any bacteria, something that you have all been doing since March 2020. Please support us with this by talking to your children about good hygiene practices.

### **SOCIAL DISTANCING**

In school this means maintaining class/year group bubbles. Children will not mix with children outside of their year group. We have maintained a one way system throughout the school so that children and adults will not be passing each other in the corridor. Children will remain in their own classroom and will not be using the ICT suite, the DT room or the library unless in small groups. The surfaces are wiped down after each group. This will help to reduce movement around the school. Assemblies will be with one year group at a time on a rolling programme and streamed to classrooms.

### **FACE COVERINGS / PPE**

It will not be necessary for children to wear face coverings within the school environment. Evidence has shown that these are only effective when put on and removed in a very particular way and not touched when worn. Touching the mask increases the risk of transmission of germs. We believe that it will be very difficult for young children not to touch the face covering and would therefore recommend that these are removed before entry into school and disposed of by parents.

All adults within the school wear a face mask in communal areas and many wear them in class. This is for the safety of adults within the school and has been our practice since September. The wearing of face masks has become natural to us all, including the children. PPE is used when administering first aid.

### **UNIFORM**

Children are asked to come back wearing their full winter uniform which includes a white shirt, tie and school jumper for children in year 1 to 6.

Children should continue to wear their PE Kit on PE days. A reminder that PE is on the following days:

Monday – Year 3 and year 5

Tuesday – Year 4

Wednesday – Year 1 and year 2

Thursday – year 6

## CURRICULUM

We will continue to provide a broad and balanced curriculum though there is a greater emphasis on reading across the school and phonics from Nursery to year 3. If children do not have effective reading skills they cannot access the rest of the curriculum. We will be conducting assessment style activities during the first week of term to identify gaps in learning and will adjust our planning to meet the needs of all children.

I would like to take this opportunity to thank you all for the work and effort you have put into your child/ren's learning.

## LUNCH AND PLAY TIME

These are staggered to ensure all children are able to remain in their bubbles and that the bubbles do not mix. We will continue to offer a cooked lunch to those who wish to have one. Please sign up for school lunches through the Harrison Website [www.ealingmeals.com](http://www.ealingmeals.com). The children from year 3 to year 6 will continue to eat in their classroom unless they have an airborne allergy which means they will be safer eating in the hall, or outside if it is a nice day. Because of the need to limit the number of children in the playground and the school hall all children will be given 30 minutes to eat and 30 minutes to play. We have established good routines that have been in place since September.

## BREAKFAST AND AFTER SCHOOL CLUB

We have been able to maintain the Breakfast Club facility but due to extremely low numbers we have had to close the After School Club provision. If you need this facility please email [admin@olovrc.com](mailto:admin@olovrc.com) requesting a place on the waiting list. If we have sufficient numbers we will be able to re-open after school provision but this will need to be financially sustainable. Please note a reminder that Breakfast Club must be booked in advance. Bookings must be made on School Money by 12pm Friday the week before your child will be attending.

## MESSAGES

To ensure the health and well-being of all individuals it is essential that you do not approach staff in the playground. Please contact staff through ClassDojo and they will arrange to meet with you if necessary. Please be advised the school office is only open in emergencies, to contact please phone or email [admin@olovrc.com](mailto:admin@olovrc.com). Any changes to, or messages regarding who is collecting your child must be phoned to the office by 1pm, unless there is an emergency.

We are all looking forward to seeing everyone back and getting back to as near normal as possible.

Yours sincerely,



Miss Coll



HEALTHY SCHOOLS  
LONDON

