

**Our Lady of the Visitation Catholic Primary School**

**APPLICATION FORM FOR PUPIL ADMISSION INTO THE NURSERY**

*\* please refer to the Guidance Notes when completing this form \**

**PART 1: PERSONAL DETAILS**

<b>A. FULL NAME(S) OF PARENTS(S) / GUARDIAN(S) HAVING ACTUAL CUSTODY:</b>		
Title	Surname	First Name(s)
Title	Surname	First Name(s)
Full Address		
Postcode		Daytime Telephone Number
Your Present Parish		
Church that you regularly attend		
Your Last Parish (if applicable)		

**Please indicate your preference: Morning Place ( ) Afternoon Place ( ) No Preference ( ) 30hrs ( )**

<b>B. FILL IN A SEPARATE BOX FOR EACH CHILD FOR WHOM YOU ARE APPLYING FOR ADMISSION. A SEPARATE FORM SHOULD BE COMPLETED FOR EACH CHILD</b>
Surname
First Name(s)
Date of Birth (Please provide proof of your child's date of birth)
Date of Baptism

<b>C. DETAILS OF BROTHERS / SISTERS WHO ARE ATTENDING OUR LADY OF THE VISITATION CATHOLIC PRIMARY SCHOOL AND ARE IN RECEPTION TO YEAR 6 AT THE TIME OF ADMISSION</b>	
Name	Name
Name of Class Teacher:	Name of Class Teacher:

<b>PLEASE LEAVE THIS SECTION BLANK – FOR OFFICE USE ONLY</b>	
Proof of Name and Residence Seen x 2: Yes [ ] No [ ] Please detail:	Proof of Birth Seen: Yes [ ] No [ ] Baptism Certificate Seen: Yes [ ] No [ ]
Please ensure Parent / Guardian has entered location of home address on map with red cross	
Practising Catholics: Yes [ ] No [ ] Resident within OLOV Parish: Yes [ ] No [ ]	Secondary Factors: Need [ ]
<b>CRITERIA [ ] assessed by (please initial) and date:</b>	<b>OFFER PLACE: YES [ ] am ( ) pm ( ) NO [ ]</b>

**Parents' Declaration**

I declare that the information given on this Form is true.

Signature \_\_\_\_\_ (Parent/Guardian) Date \_\_\_\_\_

## Terms and Conditions for 30 hour Nursery Places

### Key Eligibility Criteria (please tick those that apply):

- Both parents are working (employed or self-employed including zero hours contracts) or the sole parent is working in a lone parent family;
- Each parent has a weekly minimum equivalent to 16 hours at the national minimum wage (NMW) or national living wage (NLW); and neither parent has an income of more than £100,000 per year

### You may also be eligible in these circumstances:

- Both parents are employed but one or both parents is temporarily away from the workplace on parental, maternity or paternity leave;
- Both parents are employed but one or both parents is temporarily away from the workplace on adoption leave;
- Both parents are employed but one or both parents is temporarily away from the workplace on statutory sick pay;
- One parent is employed and one parent has substantial caring responsibilities based on specific benefits received for caring; or
- One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits

Your child will be in Nursery from 8.40am to 3.40pm each day. The lunchtime break will be from 11.40am – 12.40pm but this will need to be paid by you to cover the cost of a staff member to look after your child during this time. The daily cost for this is £5, a total of £25 for the full week.

Your child will be required to bring a healthy packed lunch.

If at any stage your circumstances change and you are **not** eligible for the 30 hours provision you will have to pay for this yourself, the costs for this are below

£14 a day to cover the extra 15 hours provision	(£70 for the full week)
£5 a day for lunch time support cover	(£25 for the full week)