

**AGENDA– FoTV Annual General Meeting**  
**Friday 16<sup>th</sup> March 2018 at 8.50am (School Hall)**

Present: See end of Document

Apologies: Chanell Jakeman, Caro Gallagher & Deborah Dickey

**1. Minutes of Last Meeting (30/09/2017) Outstanding Actions:**

- Movie Night and Monsters Ball – both were successful events.
- Christmas cards, did better financially than last year with no date on the back and a longer lead time.
- FOTV has registered with PTA UK, and will be paying a monthly subscription, FOTV were also advised to register as a charity. This will also mean the FOTV is covered for Public Liability Insurance.

**2. Chairs Report 2017/2018**

- Everything is going very well, and the FOTV had a great 2017, lots of money was raised, hence why the FOTV is registering as a charity, which is great news.
- The FOTV continue to need a much help as possible with parent volunteers.
- Miss Coll has asked the children to come up with ideas for how some of the cash is spent, so far, they have asked for a new piece of playground equipment, Miss Coll is looking into this.
- It has been decided that school trips (coach travel) will be subsidised again for this year, this has been a good initiative, keeping costs low for parents and all children benefit.
- Once the FOTV has officially been registered as a charity there is process to follow of how the cash is spent, this is a committee voting process and will be minuted.
- We continue to need more parents at the FOTV meetings, there won't be too many going forward as some meetings will only require the committee in attendance, but the FOTV needs the continued support of parents.

**Point from Miss Coll:**

- There was feedback that KS1 need more playground equipment. They do have lots of equipment that is put out every lunchtime, but the items such as tennis rackets and balls get lost and broken, and the school cannot put any more out. The new Muga (multi use game area) has been invaluable however and is a great asset.
- If parents have any ideas for new playground equipment, please do send an email to admin and they will be forwarded on to Miss Coll, any good ideas will be run through the school council.

### **3. Treasurers report 2017/8 (confirmation reports to be filed in the next couple of weeks)**

- Please see separate Treasurers report

### **4. Election of Committee members**

- It was explained at the start of the meeting that voting slips were available (one slip per parent), to vote in current and new members to the FOTV committee, these votes were counted during the meeting by the staff in the School Office.
- All current members and new members were voted in, numbers were as follows:
- Tracy Langan – 58 votes
- Vicki Lacey – 58 votes
- Donna Long – 57 votes
- Michelle Connors – 54 votes
- Mary Davern – 54 votes
- Eileen O'Connor – 56 votes
- Serena Volpicelli – 57 votes
- Vicki Lacey (Chair) signed the constitution once votes were counted and read out.

### **5. Adoption of constitution.**

- The Constitution of which the FOTV will adhere to is on website if you wish to read it, is signed and original is held by the school office. Paper copy available if anyone wishes to look at it.

### **6. Class Reps**

- Overall have reps for each class with the exception of both Reception classes and 1G.
- Basic responsibilities of class reps are to assemble volunteers for their class for their allocated stall at Funday Sunday, to arrange the rota for this, and to arrange end of year collections for teachers, ideally this should be two parents per class.
- Jade & Caragh volunteered for 1G (Miss Giordmaina's) class.

### **7. Easter Disco**

- Coming up this week, we have 33 volunteers currently over both infants and junior's discos which is great, the more volunteers the better for it to run smoothly.
- Need more volunteers for set up.
- Have had to order new Easter bunny outfit as last one was unfit for use (ruined in old shed).
- Tickets have been done by Sharon Molloy. Capacity 150 each disco, some tickets left for both discos.
- Event is all on course to be successful!

## **8. Funday Sunday**

- Slight concern over our usual sponsor as Edward Betham have also approached them to sponsor their Summer Fete. Hopefully they will pick OLOV as they have supported us for the last two years and have enjoyed our events.
- The date of Funday Sunday has changed date slightly this year because of a clash (same weekend) with Greenford carnival, as we are running a stall there this year and the Choir have been asked to perform so it will be the following weekend instead.
- New Date: 8<sup>th</sup> July
- Stalls for Funday Sunday can be booked now.
  - Guides will have a free stall this year as they have agreed that the Guides will run the Facepainting for us, as this is a hard stall to get manned every year.
  - Emily (parent) can get Pure Gym to bring their rowing machines again, all proceeds to with all proceeds to the school.
  - There will be an Ice cream van this year instead of ice creams sold from the school hall, as this is always problematic. FOTV will earn 20% of each sale.
  - Slushy stall will be run by Miss Clements' daughter again, the ice cream van won't stock these.
- There will be a meeting arranged for the end of April specifically for Funday Sunday.

## **9. AOB**

- Hoodies – for these to be available for PGL again this year, these need to be ordered in year 5 for year 6 pupils, Sarah McDonagh and Claire Duffy offered to organise this.
- There will likely be a Quiz night (adults only) organised for the end of April, will look into the possibility of having translated quiz sheets for Polish parents.

## **10. Date of Next Meeting**

- Sometime in April for next meeting, will let everyone know.

Attendees Below:

<b>Attendees</b>	<b>Attendees</b>
Vicki Lacey (Chair)	Tracey Langan (Co-Chair)
Donna Long (Vice-Chair)	Michelle Connors (Vice Chair)
Eileen O'Connor (Treasurer)	Claire Duffy (taking minutes)
Mary Davern (voted in as Vice Chair)	Serena Volpicelli (voted in as Secretary)
Toni De- Feo Mayers	Angela Mulholland
Aarti Goel	Shanti Gaskin
Theresa Rickwood	Anna Ignas
Jacqui Shaw	Obi Iwauguu
Rita Hurmiz	Anna Oporska
Jacqueline Barima	Angela Long
Siobhan Conville	Nina Khalil
Lyilyana Bosnjakovic	Neringa Belickaite
Elzbieta Blonska	Anna Serafin
Sandy Yelda	Kamila Pater
Hella Saloha	Maria Soskov
Barbara Radomska	Nagam Farjo
Anna Scott	Julian Pereira
Sharon Molloy	Marie Shaw
Laura Romano	Miss Coll
Bernadette Wingrove	Emily Flynn-Constant
Bernadette Fowler	Caragh Murphy
Jade Shelley	Bernadeta Stepniewska
Anna Ziemba	Nataliya Mashuta
Agnieska Zuber	Jo Evans
Sarah McDonagh	Beata Janicka
Lyilna Bosnjakovic	Paulina Lesniak
Justyna Gulba	Malgorzata Zawajska
Joanna Michalowska	Kirya Nishanthan
Katarzyna Plachinska	Mariola Husak
Barbara Pieles	